



Online Enrollment System Training Schedule – 2022

PERMA offers a virtual training and a refresher class on the online enrollment system the third Wednesday of each month. The session provides an overview of the Fund's enrollment system and shows HR users how perform tasks in the system. To gain access to the Fund's enrollment system, each HR user must complete a system access form.

Wednesday, February 16th 10:00 am - 11:00 am

Wednesday, March 16th 10:00 am - 11:00 am

Wednesday, April 20st 10:00 am - 11:00 am

Wednesday, May 18th 10:00 am - 11:00 am

Wednesday, June 15th 10:00 am - 11:00 am

Wednesday, July 20th 10:00 am - 11:00 am

Wednesday, August 17th 10:00 am - 11:00 am

Wednesday, September 21th 10:00 am - 11:00 am

Wednesday, October 19th 10:00 am - 11:00 am

Wednesday, November 16th 10:00 am - 11:00 am

Please email Austin Flinn at PERMA to join a training session.

In the subject line of the email, please include: ***Training - Fund Name and Client Name***. Please be sure to add the date of the training you would like to attend to your email so an invite can be sent.

Email: aflinn@permainc.com