

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
CONSENT AGENDA  
APRIL 24, 2014**

The following Resolutions listed on the Consent Agenda will be enacted in one motion. Copies of all Resolutions are available to any person upon request. Any Commissioner wishing to remove any Resolution(s) to be voted upon, may do so at this time, and said Resolution(s) will be moved and voted separately.

**Resolutions**

**Subject Matter**

**Motion** \_\_\_\_\_

**Second** \_\_\_\_\_

**Resolutions**

**Subject Matter**

20-14

Approval of MRHIF/BMED Indemnity and Trust agreement

21-14

Authorization of March and April 2014 Bills List

22-14

Certification of Claim Payments/Imprest Transfers

23-14

Resolution for Executive Session - For specified purpose of Claims discussion

**RESOLUTION NO. 20-14**

**RESOLUTION TO RENEW MEMBERSHIP IN THE  
MUNICIPAL REINSURANCE HEALTH INSURANCE FUND**

**WHEREAS**, the Municipal Reinsurance Health Insurance Fund has been organized pursuant to N.J.S.A. 40A:10-36, et seq., to provide reinsurance coverage to its member joint insurance funds; and,

**WHEREAS**, the Executive Committee of the Bergen Municipal Employee Benefits Fund has determined that continued membership in the Municipal Reinsurance Health Insurance Fund is in the best interests of the member local units.

**NOW, THEREFORE, BE IT RESOLVED** that the Executive Committee of the Bergen Municipal Employee Benefits Fund do hereby resolve and agree to renew its membership in the Municipal Reinsurance Health Insurance Fund for a period of three (3) years, the commencement of which shall be January 1, 2014.

**BE IT FURTHER RESOLVED** that the this renewal of membership is for the purpose of obtaining coverage for specific and aggregate reinsurance for medical, prescription, dental, and vision coverages and for joint purchase of services.

**BE IT FURTHER RESOLVED** that the Chairman of the Bergen Municipal Employee Benefits Fund is authorized and directed to execute any and all written agreements necessary for membership in the Municipal Reinsurance Health Insurance Fund including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the Bergen Municipal Employee Benefits Fund in the Municipal Reinsurance Health Insurance Fund according to its Bylaws, Chapter C.372 Laws of 1983 (N.J.S.A. 40A:10-36 et seq.), administrative regulations, and any other statutes or regulations pertaining thereto.

\_\_\_\_\_ Dated: \_\_\_\_\_

Chairman

Attest:

\_\_\_\_\_ Dated: \_\_\_\_\_

Secretary

**RESOLUTION NO. 21-14**

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
APPROVAL OF THE MAY AND JUNE 2014 BILLS LIST**

**WHEREAS**, the **Bergen Municipal Employee Benefits Fund** held a Public Meeting on **June 26, 2014** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of May and June 2014 for consideration and approval of the Executive Committee; and

**WHEREAS**, a quorum of the Executive Committee was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

**NOW THEREFORE BE IT RESOLVED** the Commissioners of the Executive Committee of the **Bergen Municipal Employee Benefits Fund** hereby approve the Bills Lists for May and June 2014 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**ADOPTED: June 26, 2014**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

**RESOLUTION NO. 22-14**

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
APPROVAL OF CLAIMS PAYMENTS/IMPREST TRANSFERS  
FOR APRIL 2014**

**WHEREAS**, the **Bergen Municipal Employee Benefits Fund** held a Public Meeting on **June 26, 2014** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of April for all Fund Years for consideration and approval of the Executive Committee; and

**WHEREAS**, a quorum of the Executive Committee was present, thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

**NOW, THEREFORE BE IT RESOLVED**, the Commissioners of the Executive Committee of the **Bergen Municipal Employee Benefits Fund** hereby approve the Treasurers Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**ADOPTED: June 26, 2014**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

**RESOLUTION NO. 23-14**

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
APPROVAL OF EXECUTIVE SESSION**

**WHEREAS**, the **Bergen Municipal Employee Benefits Fund** held a Public Meeting on **June 26, 2014** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, the Meeting was properly advertised in accordance with the Open Public Meetings Act of the State of New Jersey; and

**WHEREAS**, it was determined by the Executive Committee of the Fund such issues relative to litigation require discussion by the Executive Committee; and

**WHEREAS**, proper notification was given that an Executive Session would be on the Agenda of the **June 26, 2014** meeting,

**NOW, THEREFORE BE IT RESOLVED**, the Commissioners of the Executive Committee of the **Bergen Municipal Employee Benefits Fund** hereby move to enter Closed Session for the purpose of discussing issues relating to litigation and authorizes the official record of the meeting of the Fund reflect same.

**ADOPTED: June 26, 2014**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

# MUNICIPAL REINSURANCE HEALTH INSURANCE FUND

## INDEMNITY and TRUST AGREEMENT

**THIS AGREEMENT** made this 23rd day of June, 2014, by and between the Municipal Reinsurance Health Insurance Fund, hereinafter referred to as the "REINSURANCE FUND", and the Bergen Municipal Employee Benefits Fund, hereinafter referred to as the "FUND".

### WITNESSETH:

**WHEREAS**, several local governmental units are desirous of forming a Reinsurance claims joint insurance fund as authorized and described in N.J.S.A. 40A:10-36 et seq., and the administrative regulations promulgated pursuant thereto; and,

**WHEREAS**, the FUND has agreed to become a member of the REINSURANCE FUND and to share in the obligations and benefits flowing from such membership with other members of the REINSURANCE FUND in accordance with and to the extent provided for in the Bylaws of the REINSURANCE FUND, and in consideration of such obligations and benefits to be shared by the membership of the REINSURANCE FUND.

**NOW, THEREFORE**, be it agreed as follows:

- 1.) The FUND accepts the REINSURANCE FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws, the pertinent statutes and administrative regulations pertaining to same and as set forth in the Risk Management Plan.
- 2.) The FUND agrees to participate in the REINSURANCE FUND with respect to the types of insurance listed in the FUND's Resolution to Join.
- 3.) The FUND agrees to become a member of the REINSURANCE FUND for an initial period not to exceed three (3) years, the commencement of which shall commence effective January 1, 2014.
- 4.) The FUND certifies that it has not defaulted on any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
- 5.) In consideration of membership in the REINSURANCE FUND, the FUND agrees that it shall jointly and severally assume and discharge the liability of each and every member of the REINSURANCE FUND, all of whom as a condition of membership in the REINSURANCE FUND shall execute a verbatim counterpart of this agreement, and by execution hereof the full faith and credit of the FUND is pledged to the punctual payment of any sum which shall become due to the REINSURANCE FUND in accordance with the Bylaws thereof, this agreement, the REINSURANCE FUND's Risk Management Plan, or any applicable statute.
- 6.) If the REINSURANCE FUND in the enforcement of any part of this agreement shall incur necessary expense, or become obligated to pay attorney's fees and/or court costs, the FUND

agrees to reimburse the REINSURANCE FUND for all such reasonable expenses, fees, and costs on demand.

- 7.) The FUND and the REINSURANCE FUND agree that the REINSURANCE FUND shall hold all monies paid by the FUND to the REINSURANCE FUND as fiduciaries for the benefit of REINSURANCE FUND claimants, all in accordance with administrative regulations.
- 8.) The REINSURANCE FUND shall establish a Trust Account entitled "Claims or Loss Retention Fund". The REINSURANCE FUND shall maintain the Trust Account in accordance with N.J.S.A. 40A:10-36 et seq., N.J.S.A. 40A:5-1, and such other regulations or statutes as may be applicable. More specifically, the Trust Account shall be utilized solely for the payment of claims, allocated claim expense, and excess insurance or reinsurance premiums for such risk or liability or as "surplus" as such term is defined by the administrative regulations.
- 9.) Each FUND who shall become a member of the REINSURANCE FUND shall be obligated to execute this agreement.

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND**

\_\_\_\_\_ Dated: \_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_ Dated: \_\_\_\_\_  
Secretary

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
BILLS LIST**

**Resolution No. 21-14**

**MAY 2014**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Bergen Municipal Employee Benefit Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000202</b>			
000202	AETNA MEDICARE ADVANTAGE	MEDICARE ADVANTAGE - 05/2014	40,800.00
			<b>40,800.00</b>
<b>000203</b>			
000203	FLAGSHIP HEALTH SYSTEMS	RUTHERFORD - 05/2014 - GRP 695	2,767.59
000203	FLAGSHIP HEALTH SYSTEMS	EAST RUTHERFORD - 05/2014 - GRP 16	1,962.54
			<b>4,730.13</b>
<b>000204</b>			
000204	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 05/2014 - GRP 3604	4,950.15
			<b>4,950.15</b>
<b>000205</b>			
000205	AETNA	TPA FEE 05/2014	35,732.80
			<b>35,732.80</b>
<b>000206</b>			
000206	PERMA	WEBSITE DOMAIN REGISTRATION - 05/2014	212.50
000206	PERMA	EXECUTIVE DIRECTOR FEE 05/2014	20,027.17
000206	PERMA	POSTAGE FEE 04/2014	64.99
			<b>20,304.66</b>
<b>000207</b>			
000207	HUNTINGTON BAILEY, LLP	ATTORNEY FEE 05/2014	4,681.75
			<b>4,681.75</b>
<b>000208</b>			
000208	JOSEPH IANNAONI, JR.	TREASURER FEE 05/2014	1,651.00
			<b>1,651.00</b>
<b>000209</b>			
000209	CONNER STRONG	POSITION BOND - 2014	1,116.00
			<b>1,116.00</b>
<b>000210</b>			
000210	IMEDECS, INC.	PROFESSIONAL SERVICES - 4/22/14	250.00
			<b>250.00</b>
<b>000211</b>			
000211	ALLSTATE INFORMATION MANAGEMNT	DEPT: 418 - ACT & STOR 04/30/2014	77.39
			<b>77.39</b>
<b>000212</b>			
000212	LaMendola Associates, Inc.	BOARD ADVISOR - 04/2014	1,500.00
			<b>1,500.00</b>



<b>000213</b>			
000213	THE VOZZA AGENCY	RMC FEE 05/2014 - PARK RIDGE	47.40
000213	THE VOZZA AGENCY	RMC FEE 05/2014 - FORT LEE	552.64
000213	THE VOZZA AGENCY	RMC FEE 05/2014- OAKLAND	4,107.58
			<b>4,707.62</b>
<b>000214</b>			
000214	PIA SECURITY PROGRAMS, INC.	RMC FEE 05/2014	15,081.79
			<b>15,081.79</b>
<b>000215</b>			
000215	KONIKOWSKI INS. AGENCY, INC.	RMC FEE 05/2014 - WALLINGTON	747.36
			<b>747.36</b>
<b>000216</b>			
000216	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 05/2014	2,083.33
000216	CONNER STRONG & BUCKELEW	BENEFITS CONSULTANT FEE 05/2014	12,025.69
			<b>14,109.02</b>
<b>000217</b>			
000217	SADDLE RIVER GOURMET	MEETING - 4/23/14	489.65
			<b>489.65</b>
<b>000218</b>			
000218	OTTERSTEDT INSURANCE AGENCY	RMC FEE 05/2014 - RIDGEFIELD PARK	4,766.38
			<b>4,766.38</b>
<b>000219</b>			
000219	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 05/2014	105,939.84
000219	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 05/2014	3,523.25
			<b>109,463.09</b>
		Total Payments FY 2014	265,158.79

**TOTAL PAYMENTS ALL FUND YEARS \$ 265,158,.79**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND  
BILLS LIST**

**Resolution No. 21-14**

**JUNE 2014**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Bergen Municipal Employee Benefit Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2013**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000220</b>			
000220	LERCH,VINCI & HIGGINS, C.P.A.	AUDITOR FEE 04/30/14 - (2013)	9,000.00
			<b>9,000.00</b>
		Total Payments FY 2013	9,000.00

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000221</b>			
000221	AETNA MEDICARE ADVANTAGE	MEDICARE ADVANTAGE - 06/2014	36,176.00
			<b>36,176.00</b>
<b>000222</b>			
000222	FLAGSHIP HEALTH SYSTEMS	RUTHERFORD - 06/2014 - GRP 695	1,962.54
000222	FLAGSHIP HEALTH SYSTEMS	EAST RUTHERFORD - 06/2014 - GRP 16	2,596.57
			<b>4,559.11</b>
<b>000223</b>			
000223	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 06/2014 - GRP 3604	4,968.45
			<b>4,968.45</b>
<b>000224</b>			
000224	AETNA	TPA FEE 06/2014	31,994.45
			<b>31,994.45</b>
<b>000225</b>			
000225	PERMA	WEBSITE DOMAIN REGISTRATION - 6/14	212.50
000225	PERMA	EXECUTIVE DIRECTOR FEE 06/2014	19,058.31
000225	PERMA	POSTAGE FEE 05/2014	37.79
			<b>19,308.60</b>
<b>000226</b>			
000226	HUNTINGTON BAILEY, LLP	ATTORNEY FEE 06/2014	4,681.75
			<b>4,681.75</b>
<b>000227</b>			
000227	JOSEPH IANNAONI, JR.	TREASURER FEE 06/2014	1,651.00
			<b>1,651.00</b>
<b>000228</b>			
000228	DEPARTMENT OF TREASURY	FORM 720-TY 2014-EIN 22-3161900-6/30/14	4,274.00
			<b>4,274.00</b>
<b>000229</b>			
000229	CONNER STRONG	POSITION BOND - ADD'L - 2014	842.00

			<b>842.00</b>
<b>000230</b>			
000230	ALLSTATE INFORMATION MANAGEMNT	DEPT: 418 - ACT & STOR 05/31/2014	77.39
			<b>77.39</b>
<b>000231</b>			
000231	LaMendola Associates, Inc.	BOARD ADVISOR - 05/2014	1,500.00
			<b>1,500.00</b>
<b>000232</b>			
000232	THE VOZZA AGENCY	RMC FEE 06/2014 - PARK RIDGE	1,125.75
000232	THE VOZZA AGENCY	RMC FEE 05/2014 - PARK RIDGE	1,066.50
000232	THE VOZZA AGENCY	RMC FEE 06/2014 - FORT LEE	561.44
000232	THE VOZZA AGENCY	RMC FEE 06/2014 - OAKLAND	3,863.91
000232	THE VOZZA AGENCY	RMC FEE 05/2014 - OAKLAND ADJUSTMENT	-69.62
			<b>6,547.98</b>
<b>000233</b>			
000233	PIA SECURITY PROGRAMS, INC.	RMC FEE 06/2014	13,506.30
			<b>13,506.30</b>
<b>000234</b>			
000234	BURTON AGENCY INC.	RMC FEE 06/2014 - WESTWOOD	730.30
			<b>730.30</b>
<b>000235</b>			
000235	KONIKOWSKI INS. AGENCY, INC.	RMC FEE 06/2014 - WALLINGTON	747.36
			<b>747.36</b>
<b>000236</b>			
000236	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 06/2014	2,083.33
000236	CONNER STRONG & BUCKELEW	BENEFITS CONSULTANT FEE - 06/2014	10,749.81
			<b>12,833.14</b>
<b>000237</b>			
000237	OTTERSTEDT INSURANCE AGENCY	RMC FEE - 06/2014 - RIDGEFIELD PARK	4,695.24
			<b>4,695.24</b>
<b>000238</b>			
000238	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 06/2014	94,856.46
000238	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 06/2014	3,230.00
			<b>98,086.46</b>
		Total Payments FY 2014	247,179.53

**TOTAL PAYMENTS ALL FUND YEARS \$ 256,179.53**

\_\_\_\_\_  
Chairperson

Attest:  
\_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

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Treasurer